COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
 Topic (one sentence description of the decision being sought) Who will take decision Give date or period within which decision is to be taken Directorate contact (include e-mail and telephone) 	 (5) Principal Groups/Organ to be consulted before is made (6) Method of consultation only [if applicable]) 	decision representations can be made (e-mail/telephone)	(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision (10) Is this information unrestricted or exempt? (11) Date first entered in Notice
KEY 29/21/22 (1) Local Authority Delivery Scheme 2 –	(5) None.(6) Not applicable.	(7) Amanda Martin, Principal Climate Change & Sustainability Officer –	(9) Draft cabinet-style report to be submitted in accordance with governance rules/procedures
Carbon emissions reduction for domestic properties (not social housing)	(o) Not applicable.	amanda.martin@dover.gov.uk; 01304 872128	(10) Unrestricted
(2) Portfolio Holder for Finance, Governance, Digital and Climate Change (as a Decision Between Cabinet Meetings)		(8) 9 January 2022	(11) 10 December 2021
(3) December 2021-January 2022			
(4) Amanda Martin, Principal Climate Change & Sustainability Officer – amanda.martin@dover.gov.uk; 01304 872128			
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Brief Details of Item:

(Please provide information about the contents of this item and the reason for decision.)

The Department of Business Energy and Industrial Strategy (BEIS) awarded the Greater South East Energy Hub (GSEEH) with funding to deliver the Local Authority Delivery Scheme 2, under which each local authority was apportioned funding (Dover = £365,000) to help improve the energy efficiency on the worst performing homes (EPC E, F & G) inhabited by residents in fuel poverty or on a low income with a vulnerability to living in a cold home. This funding was provided to the GSEEH in Autumn 2020 with the GSEEH developing delivery mechanism. GSEEH was unable to obtain contract sign-off with the managing agent (notified on 2 November 2021). This means that local residents will not benefit from the funding allocated to alleviate fuel poverty in the district.

Current deadline for scheme delivery is 31 March 2022. GSEEH is currently working up other delivery options. To date the most suitable option would be for Dover District Council to accept a direct grant award (on a draw down basis), subject to BEIS/Treasury Office agreeing to an extension of at least 6 months.

The limited timescales and rapidly changing scenarios mean that it is likely a decision between meetings will be needed, however, if the Cabinet cycle coincides, Cabinet will be asked to make the decision.

Deadline for Item:

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

The delivery of the project is governed by funding requirements including deadlines set by BEIS which currently requires completion of installations by 31 March 2022.